



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on November 27, 2012**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)
 - 3.0 REPORTS/PROCLAMATIONS/RECOGNITIONS**
 - 3.1 Standing Monthly Reports**
 - 1. Monthly Financial Report – Finance Director Steve Fawcett**
(The finance department will provide a report of the city budget as of October 30, 2012)
 - 2. Unified Fire Report – Assistant Chief Mike Watson**
(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights stations during the month of August as well as other informational items from the Unified Fire Authority)
 - 4.0 CONSENT CALENDAR**
Approval of Minutes for November 13, 2012
 - 5.0 ADJOURN BUSINESS MEETING AND RECONVENE
WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, November 26, 2012, at 1:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 26th DAY OF NOVEMBER 2012

Kory Solorio, Deputy City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, Deputy City Recorder, at (801-944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the Deputy City Recorder no later than Tuesday at noon. Comments can be emailed to ksolorio@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, November 27, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
- 1. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
 - 2. Review of Business Meeting Agenda (10:00)**
 - 3. Public Relations Report (10:00)**
 - a. Media Coverage
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. Valley Journal
(A review of the upcoming articles for future editions)
 - 4. Planning Department Report (75:00)**
 - a. December 5th Planning Commission Meeting
(Staff will update the council on the upcoming Planning Commission meeting on December 5th)
 - b. Zoning Ordinance Update
(Staff has been reviewing the city's zoning ordinance to ascertain which sections need updating or revisions. Staff would like to discuss with council which sections they want updated and a schedule when those would be brought to Planning Commission and the Council)
 - c. Community Profile
(Staff has been working on an economic development community profile that outlines different characteristics (population, who we are, what we do, how we live, building and construction, demographics, etc.)
 - 5. Public Works Report (20:00)**
 - a. Boundary Adjustments
(City Engineer Brad Gilson will present proposed boundary adjustments and City Attorney Shane Topham will explain the legal process)
 - 6. Public Safety Reports (20:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 - b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week)
 - 1. Snow Removal Policy and Noise Ordinance Conflicts**
(Chief Russo will report on the noise ordinance in relation to the snow removal policy)
 - 2. Update on UCAN Meeting**
(Chief Russo will discuss the meeting of November 20nd where UCAN staff reviewed future projects and funding options for the required upgrade of the UCAN radio systems)

7. **City Manager/Deputy City Manager Reports (30:00)**
 - a. **Municipal Court Options**
(City Manager will review the process for a municipal court feasibility study)
 - b. **Adopt a Highway Contract and Policy**
(City Manager will update the council on the Adopt a Highway Contract and Policy)
8. **Mayor/City Council Reports (30:00)**
 - a. **Thanksgiving Day 5K – Councilman Peterson**
(Councilman Peterson will report on the annual Thanksgiving 5K held November 22)
9. **Calendar of Events (10:00)**
 - a. City Christmas Party – December 11 @ Willow Creek Country Club
 - b. Audit Committee Meeting – December 13
 - c. City Offices Closed for Christmas holiday – December 24 & 25
 - d. City Offices Closed for New Year holiday – January 1
 - e. Luncheon with Legislators – January 8th at noon
 - f. Volunteer Appreciation Banquet – January 26
10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
11. **ADJOURN**